

# **Imagine High**

INTEGRATED ARTS & TECHNOLOGY SECONDARY



GRADUATION HANDBOOOK
2024 – 2025

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# Message to Grads and Families

We are so excited to celebrate Imagine High's second class of graduating students this year! This will be a busy year for students and families with lots of opportunities to celebrate. The year will go by very quickly!

Please read this important handbook together as a family. Among other important information, we will focus on:

- Graduation Requirements in BC
- Graduation Events

To be eligible for commencement in June, graduates must be passing all courses and have sufficient credit to be able to graduate. This will be reviewed on May 1, 2025. If it appears that a student has insufficient credit, or is at risk of failing one or more required courses, the student will be taken off the grad list and will be moved back to grade 11. Please connect early with our school counsellor, Mr. Landry to check your graduation status. Mr. Landry can be found in room 107 (andrew\_landry@sd33.bc.ca)

Please check out the Graduation tab on our website <u>imagine.sd33.bc.ca</u> for more information and watch for our newsletters to keep you updated on dates and times. Make sure to keep an eye on your email, as information will also be sent to both student and parent emails on a regular basis to keep you up to date and informed. If you have any questions about a specific event, please contact the school for more information.

There will be bimonthly graduation information meetings for both parents and students throughout the year in the school library, and we look forward to having you participate. Our first Graduation Information meeting is scheduled for Thursday, September 26 at 6:00 pm. This will give you important information about grad and how you can get involved.



#### **GRADUATION INFORMATION & REQUIREMENTS**

# **Graduating in British Columbia**

To meet graduation requirements and be awarded a British Columbia Certificate of Graduation (Dogwood Diploma), students must earn a minimum of 80 credits and write Grade 10 Numeracy Assessment and Grades 10 and 12 Literacy Assessments. The 80 credits include 52 credits for required courses (including 8 credits of Career Education courses) and a minimum of 28 elective credits. Of the 80 credits required to graduate, at least 4 credits must have an Indigenous focus.

See the table below to view graduation requirements and how the credits must be earned in the following subject areas or courses.

<u>Click here to view the BC Ministry of Education's B.C. Graduation Program – Handbook of Procedures to see further details on how to graduate in B.C.</u>

Subject Area	Minimum Credits		
Planning 10 or CLE 10	4		
a Language Arts 10	4		
a Language Arts 11	4		
a Language Arts 12	4		
a Mathematics 10	4		
a Mathematics 11 or 12	4		
a Fine Arts and/or Applied Skills 10, 11 or 12	4		
Social Studies 10	4		
a Social Studies 11 or Political Studies 12 or BCFP 12 or Hi 12 or Phil 12 or Law 12 or Geog 12 or Social Justice 12	4		
Science 10	4		
a Science 11 or 12	4		
Physical Education 10	4		
	48 credits		
ELECTIVE COURSES			
Students must earn at least 28 elective credits (12 credits at the grade 12 level in addition to Language Arts 12)	Minimum Credits		
Additional Grade 10-12 credits	28		
Career Life Connections 12 (CLC) Students must earn 4 credits for Career Life Connections and cannot graduate without it	4		
OVERALL TOTAL	80		
<ul> <li>16 must be at the Grade 12 level, including a Grade 12 Language Arts course.</li> </ul>			

- 16 must be at the Grade 12 level, including a Grade 12 Language Arts course.
   Others may be required or elective courses for Post Secondary Institutions (PSIs).
- 4 credits must be an Indigenous focused course.
- Required to write the Numeracy 10, Literacy 10 and Literacy 12 Assessments.

# Career Life (Capstone/CLC)

Capstone and Career Life Connections (CLC) are both mandatory two credit courses that students need to graduate. CLC is completed in grade 11, while Capstone is completed during grade 12. The goal of Capstone is to create a final project that will be presented to a panel of teachers in June. The capstone project is a representation of the student's learning journey. Students will have a teacher mentor and will meet on three designated dates during Advisory to prepare their projects. The project will include information on what students have learned during their time in high school, the skills they have developed and their plans after graduation. The capstone presentation provides an opportunity for students to share and showcase their past, present and future endeavors. It is a chance for them to synthesize and celebrate their achievements and plans.

Click here to view the Capstone Criteria. See Appendix 1

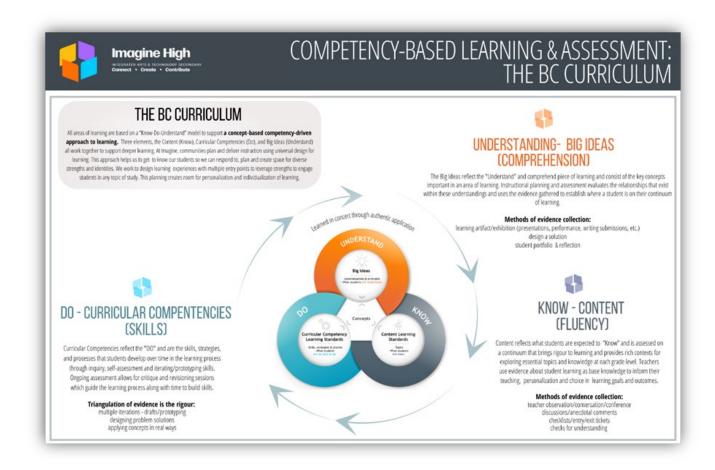
Click here to view the Capstone Requirements. See Appendix 2

#### **Graduation Assessments**

#### **Literacy and Numeracy Assessment Quick Facts**

- The Graduation Assessments are provincial assessments and a graduation requirement for all students graduating after June 30th, 2018.
- The Graduation Assessments are not tied to a specific course, but rather, they evaluate a student's numeracy and literacy skills developed over the course of their education.
- Students will write the Numeracy 10 and Literacy 10 Assessments in their grade 10 year. If missed, there will be rewrite opportunities.
- Students will write the Literacy 12 Assessment in their grade 12 year.
- Students can re-take their Graduation Assessments to improve their proficiency score. Their best level achieved will be counted as their final result.
- Results will be reported on your student transcript using a proficiency scale (1-4).
- Students will access their Graduation Assessment results through the Student Transcripts Service.
- The Graduation Assessments typically requires two hours to complete; however, students may use an additional hour if they require the extra time.

<u>Click here to view the Literacy and Numeracy Graduation Assessments Roles and</u> Responsibilities Information. See Appendix 3



<u>Click here to view the BC Ministry of Education website for more information on the Grade 10 Numeracy Assessment</u>

<u>Click here to view the BC Ministry of Education website for more information on the</u> Grade 10 Literacy Assessment

<u>Click here to view the BC Ministry of Education website for more information on the Grade 12 Literacy Assessment</u>

#### **Grade 12 Literacy Assessment Schedule**

- January 14 15 Grade 12 Literacy
- April 8 <u>Semester 1</u> Grade 12 Literacy
- April 9 <u>Semester 1</u> Grade 12 Literacy
- June 10 12 Grade 12 Literacy catch up assessments
  - o For Students who missed writing previously or want to re-write

# **Career Learning Days**

In 2024-2025, Imagine is hosting four full day career learning days. As a graduating student, it is important to engage fully in these days to garner as much information as possible.

- October 28 or 30 Work Readiness
- **December 6 -** Post Secondary Visits and Information
- **January 31 –** Future Ready
- April 11 Hiring Fair



#### **Graduation Photos**

Imagine has our graduation photos taken by Vibrant Photography. There is a sitting fee of \$50.00 if you plan to purchase photos, paid directly to the photographer. All grads are encouraged to have their grad photos taken by the school photographer whether you are purchasing photos or not as these will be used in the yearbook and on the school composite. If you do not wish to purchase photos you can sit for a yearbook/composite photo only and the sitting fee will be waived. You are not obligated to purchase photo packages.

If you decide not to have this photo taken, you will not be in the yearbook or on the grad composite.

Also, you may choose to have your grad photos taken by another company or studio. Please contact the Welcome Centre if you would like to borrow a grad cap and gown. There may be a small refundable deposit.

Grad photos are scheduled for December 16 & 17,2024. Retakes are scheduled for January 31, 2025.

In November, more information will be sent out regarding booking your appointment.



# Financial Awards (Scholarships & Bursaries)

Each year SD33 graduates receive well deserved bursaries and scholarships. It is important to apply and have all of your application packages completed properly and on time.

Students interested in applying for Financial Awards should check in with our Career Advisor, Ms. Hari, <u>keri-lyn\_hari@sd33.bc.ca</u> as soon as possible for assistance.

Students are encouraged to start this process early. Imagine will host scholarship workshops and see students individually for help with this process. For the most up to date information, see our website.

There will also be a Financial Awards Information Session for parents and students, more information on this event to follow.

Internal Financial Awards applications are due February 2025 (exact date to follow)

External Financial Awards applications are due February 2025 (exact date to follow)

Please note - some awards have specific due dates that may be earlier than this date

#### **Provincial Scholarship Information**

The Province of British Columbia offers graduates several types of scholarships. To view up to date information, requirements, eligibility, and application dates on scholarships offered, please visit the ministries website in the link below.

#### Types of Provincial Scholarships

- BC Achievement \$1,250
- BC Excellence \$5,000

- District/Authority \$1,250
- Pathway to Teacher Education \$5,000

Click here to visit the BC Ministry of Education website to view additional information

# Personal Education Number (PEN)

A PEN is a nine-digit identification number assigned by the Ministry of Education (not Student Number) to each student registered in BC schools. It becomes significant to students completing provincial assessments and applying for post-secondary institutions. This number can be found on your school transcript, report card, or on your student MyEducation account. Students should record their PEN number for future reference.

# **Post-Secondary Applications**

A large majority of post-secondary institutions open for applications on October 1st. Students can apply to most BC post-secondary institutions using the <u>Post-Secondary BC</u> <u>website</u>. It is important for students to consult individual post- secondary institution websites to find out important dates and application deadlines.

Click here to visit Post-Secondary BC to learn more information

# **Post Secondary Day**

Students will be able to explore the many post-secondary and career options available with representatives from major universities and colleges. Post Secondary Day will be **December 6, 2024.** The students will visit two different presentations and an information fair during the morning. Parents are welcome to attend the information fair. Start developing your questions for these informative sessions. Students applying to post-secondary institutions need to check individual institution websites for detailed information regarding requirements. Do not assume that all universities and colleges have the same requirements. Virtual sessions and information can also be accessed through the Post-Secondary BC website.

# **Transcripts**

A transcript is a record of all successfully completed courses by students in grades 10 – 12. It is an official document that is complete upon graduation. The Student Transcripts Service (STS) allows you to view and order secondary school transcripts from B.C.

#### **Transcripts for Current Students**

Students must complete the Post-Secondary Institute Selection form to release their transcript information to each post- secondary institution. This option is only available online on the BC Ministries website. Mr. Landy will meet with grade 12 students to review this process in November. If you miss the initial meeting, please see Mr. Landry to complete the process.

- Students must create a Basic BCeID account to access their information.
- Students need only complete their PSI selections once in the current school year.
- Students may make up to 25 selections free of charge within six months after completing their last course. After six months, students will be charged \$10 per transcript, payable on the Student Transcripts Service website.

<u>Click here to view the BC Ministry of Education website – Ordering Transcripts and Certificates</u>

Click on the links below to view how-to videos that may be helpful to watch before making PSI selections.

<u>Click here to watch Registering for a BCeID and accessing the Student Transcripts</u> Service

Click here to watch How to order/send a transcript to a Post–Secondary Institution

Click here to watch How to send a transcript to a third party (ex. An employer)

Note: Entrance Scholarships for Post- Secondary have various deadlines. Please review each specific school

#### **Transcripts for Former Students**

You are considered a former student if more than six months have passed since you completed a secondary school course. You will need your Personal Education Number.

<u>Click here to view the BC Ministry of Education website – Ordering Transcripts and</u> Certificates: Former Student

#### **Transcript Verification Reports**

TVR's are reports that list all courses that students have completed in Grade 10, 11 and 12. Students will review and sign the reports in November. These scheduled sessions are mandatory. Students should be aware that course changes or course failures may impact graduation, and therefore, need to be considered carefully. Students will need to come in on your assigned day to verify your transcript.

## **GRADUATION EVENTS**



# **Commencement & Awards Night**

Imagine High's second commencement & awards ceremony will be held on **June 20<sup>th</sup>** at 5:00 pm at the Chilliwack Cultural Centre. Grads will need to arrive at 4:15 pm to begin to line up for the processional by 4:30 pm.

Students will be notified if they have won an award the week prior to the awards ceremony. Additionally, students who won a scholarship will also be notified one week prior, however, in some cases it might be the day before. It all depends on when the donors have sent in their confirmation

Each graduate will receive four complimentary tickets to the ceremony, names of guests will be collected in May/June. If additional tickets become available, Imagine will hold a ticket lottery.

- Commencement fee is \$100.00 per graduate. The fee will be available on Student QuickPay in November 2024
- Additional guest commencement tickets will be \$7.00 per ticket, which will be added to your graduating students quick pay account upon your success in the ticket lottery (if held.) There will be no refunds for additional tickets purchased.

Graduates should come to the ceremony already dressed in the complete grad gown with appropriate formal dress underneath. Gowns are worn throughout the ceremony. Students must remain in their seats in gown and cap once commencement starts and remain until the processional leaves at the end of the ceremony.

Guests are also expected to remain for the entire ceremony.

The Chilliwack Cultural Centre is located at 9201 Corbould St, Chilliwack, BC V2P 4A6

# **Commencement Cap & Gown**

Imagine orders our commencement caps and gowns from Gaspard Inc. Caps and gowns will be available for order on the Imagine High Website from **November until March 12<sup>th</sup>.** Click on the graduation tab and select the Graduation Information Form. Gown orders will be submitted during spring break to ensure prompt delivery so no late orders can be accepted.

- Cap & Gown fee is \$45.00 per graduate and includes the gown, cap, stole, and commemorative year tassel. Graduates keep all items after graduation. The fee will be available on Student QuickPay in November.
  - Caps and Gowns must be paid for by June 16, 2025.

• Gowns will be handed out to students on June 19, 2025, outside of the Welcome Centre after school. Please make sure to wear or bring all items to the ceremony on June 20<sup>th</sup>.

#### **Grad Cap Decoration**

Imagine loves to celebrate each unique graduating student and we recognize that students like to express themselves in their own creative way. As such, graduating students can collect their grad cap early in order to decorate the **top of the cap** prior to the ceremony. We only request no glitter or rocks!!!

- Caps can be picked up at the Welcome Centre on Thursday June 12, 2025.
- Caps must be brought back to the Welcome Centre on Tuesday June 17, 2025, this way we can ensure gown packages are complete and the decorated caps are appropriate.
- Grad gown fees must be paid prior to the grad cap being handed out for decoration.

#### **Commencement Quote**

This is the statement that will be read when graduates walk across the stage at commencement. It is an opportunity to thank individuals or to express your future plans. You must complete your commencement quote on the Graduation tab of the Imagine website before **June 8**th.

#### **Commencement Rehearsal**

Commencement rehearsal will be held at the **Chilliwack Cultural Centre on Monday**, **June 16, 2025**. Time and transportation information to follow.

# **Dry Grad**

Dry Grad is a community event for all graduating students within Chilliwack. It is attended by students from all five high schools within School District #33. Once the Banquet and Dance is over, the night is just beginning. There are plenty of fun things to do including casino games, character artists, games, bands, food and drinks. Grads should wear comfortable clothing and shoes as this is an activity packed event.

Dry grad is held on **June 25**, **2025**, at the **Landing Sports Centre** (formerly the Ag Rec Centre) from **11:00 pm – 5:00 am**.

- Tickets are historically available on Student QuickPay from April 1 June 7<sup>th</sup>. These dates are subject to change as they are determined by the Dry Grad Committee.
- Ticket prices have not yet been announced. We will update once more information becomes available.

**Parent Volunteers** – To make this event a success, we need a minimum of 10 parent volunteers from Imagine High. **If you are interested in helping out, please contact Gordon Bennett at gordonbennett@telus.net**. Meetings will be held at 7:00 pm in the Clover Room at the Landing Sports Centre. Everyone Welcome! The Dry Grad Committee will announce meeting dates soon.

**PLEASE NOTE -** This is an event that is free of drugs and alcohol. Students that come to this event under the influence or in possession of drug or alcohol will not be admitted. There will be no refunds. All school rules apply. There are NO in and out privileges...once you leave you will not be allowed back in!

The Landing Sports Centre is located at 45530 Spadina Avenue, Chilliwack, BC V2P 1V3

#### **Grad Banquet & Dance**

Come celebrate and dance the night away at Imagine's second annual Banquet & Dance to be held on June 25, 2025, at 6:00pm. Location to be announced soon.

- The Banquet & Dance fee is \$140.00 per attendee and includes dinner, dancing, games, and transportation to and from the venue.
- Tickets will be available on Student QuickPay in November.

As the Banquet & Dance is the culminating social event of the grade 12 year, school administration has a responsibility to ensure that all guests in



attendance will conduct themselves appropriately, be respectful to all other graduates and guests, and comply with requests/follow direction from school staff. The Banquet & Dance is a school event where school rules still apply – drugs and alcohol are strictly

forbidden. Students arriving under the influence will not be admitted and there will be no refunds.

## **Grad Banquet & Dance Guest Passes**

Graduates can apply to have a guest join them at the prom. A guest refers to anyone who is a Grade 10 to 12 student presently enrolled in the Chilliwack School District but not in grade 12 at Imagine High. Applications will be available for guests on our website under the grad tab, and guest forms will also be available at the Welcome Center. Guests must be approved by administration to be considered and must be approved before purchasing tickets. The **deadline for Grad Guest applications is June 10, 2025.** 

#### Please note:

- All guests must be a secondary student (grades 10-12) from the Chilliwack School District.
- All guests will be required to have a character reference from an SD#33 school principal or vice-principal
- Guest tickets are also \$140.00 and will be added to the graduating students Student QuickPay account.



# CAPSTONE CRITERIA

#### **ARCHIVE & DOCUMENT** - collect highlights of my learning journey.

- Reflect on life experiences
  - Highlight three key, formative experiences
  - Explain how these experience(s) may inform your future
- Assess development in the Core Competencies
  - o Reflect on the three competencies communication, thinking, personal and social responsibility
  - o Include evidence, examples, artifacts for each
- Future Path
  - o Identify and explore one possible pathway for the future and the human you HOPE to be
    - Career, education, location, lifestyle, work/life balance, goals, values, friendships
- Use WIX to archive and document.

#### CURATE & SHARE - design, assemble, and present a Capstone project.

- Select an appropriate medium/format
  - o Including but not limited to:
    - Video, novel, interpretive dance, webpage, journal, graphic novel, spoken work, or any reasonable request
- Use a digital portfolio to curate my growth over time.
- Critique & Revision

#### **PRESENTATION**

- Clearly communicate with audience
- Introduce yourself, title
- Engage your audience
- Multi-sensory engaging
- 10 minute to present 5 minutes to present & 5 minutes to clean-up

\*\*\*Capstone presentation week in "June Performance Week"



# **CAPSTONE 12 - Requirements**

Mastery



## Literacy and Numeracy Graduation Assessments

Students graduating in British Columbia are required to successfully complete the following Graduation Assessments:

#### Grade 10:

Grade 10 Numeracy Assessment Grade 10 Literacy Assessment

Grade 12:
Grade 12 Literacy Assessment

#### 2024/2025 ASSESSMENT SCHEDULE

\*Students will have three opportunities to write each assessment.

October 29 - 31: Grade 10 Literacy and Numeracy (Re-writes/Missing)

January 14 – 15: Grade 12 Literacy

April 7 - 10: Grade 10 & 12 Literacy, Grade 10 Numeracy

June 10 -14: Grade 10 & 12 Literacy, Grade 10 Numeracy (Re-writes/Missing)

Grade 10 Literacy Assessment				
About	Structure - The Grade 10 Literacy Assessment is delivered online in three parts.	Links		
The <i>Grade 10 Literacy Assessment</i> is a provincial assessment that assesses student proficiency in literacy. It is a graduation requirement and students take the assessment in their Grade 10 year. The Grade 10 Literacy Assessment assesses student ability to use critical thinking and analysis to make meaning from a diverse array of texts. It also assesses the ability of students to communicate their ideas. The Grade 10 Literacy Assessment is not based on a particular course, but on learning across multiple subjects, from kindergarten to Grade 10.	Part A - Students read several different types of texts, e.g. blogs, infographics, newspaper or magazine articles, social media feeds, and stories. Students demonstrate that they can analyze and make meaning from the texts by answering a series of selected-response questions. They then provide written responses to communicate their understanding.  Part B - Students choose one of two options. After choosing one option, students read a new set of texts. Students demonstrate that they can analyze and make meaning of the texts by answering selected-response questions. They then provide written responses to communicate personal connections.  Self-Reflection - These questions ask students to reflect on their experience with the assessment. This component is not marked.	Information: https://curriculur gov.bc.ca/provin- al/grade-10-litera y-assessment  Practice Assessment: https://bced.vret .com/#/en/bced		
		anding/grad/sam le/literacy10		

Grade 10 Numeracy Assessment				
About	<b>Structure</b> - The Grade 10 Numeracy Assessment is delivered online in <i>three</i> sections.	Links		
The Grade 10 Numeracy Assessment is a provincial assessment that assesses student proficiency in numeracy. It is a graduation requirement and students take the assessment in their Grade 10 year. The Grade 10 Numeracy Assessment focuses on the application of mathematical concepts learned across multiple subjects from kindergarten to Grade 10. It requires students to solve problems by using five numeracy processes (different ways of thinking and working): interpret, apply, solve, analyze and communicate. The numeracy processes are described in the pre-assessment activities and in the specifications.	Common section - Students answer 24 questions centered on four different tasks (situations) completed online and questions are scored by a computer.  Student-choice section - Students choose two of four available questions and complete two written-response questions on paper. These questions are based on tasks the student will have completed earlier in the common section. Students present detailed solutions to a problem using all the numeracy processes and support their thinking with explanations and assumptions. Questions are marked by B.C. educators using a rubric (PDF).  Self-reflection section - These questions ask students to reflect on their experience after they have completed the previous sections. The process of reflection is part of their learning. Questions are not scored.	Information: https://curriculum.gov.bc.ca/provinci al/grade-10-numer acy-assessment  Practice Assessment: https://bced.vretta.com/#/en/bced-landing/grad/sample/numeracy10		
Grade 12 Literacy Assessment				
About	Structure- The Grade 12 Literacy Assessment is delivered online in three parts.	Links		
The Grade 12 Literacy Assessment is a provincial assessment that assesses student proficiency in literacy. It is a graduation requirement and completed during students' Grade 12 year.  The Grade 12 Literacy Assessment assesses students' ability to use critical and reflective thinking and analysis to make meaning from a diverse array of texts. It also assesses the ability of students to communicate their ideas, or those found in the texts.  The Grade 12 Literacy assessment is not based on a particular subject matter or course, but rather on learning across multiple subjects from kindergarten to Grade 12.	Part A - Thinking critically about the texts: Students demonstrate that they can analyze and make meaning from the texts by answering selected-response questions. The Context for Critical Thinking provides students a lens through which to view the key issue, which is a broad concept with real-world implications. The Context for Critical Thinking frames the texts and informs each student's written responses to communicate their understanding in a graphic organizer and multi-paragraph constructed response.  Part B - Going beyond the texts: Students demonstrate that they can analyze and make meaning from the texts by answering selected-response questions. An Essential Question, related to another key issue, provides a framework within which students apply their literacy skills. This key issue is different from the key issue in Part A. At the end of the select-response questions in Part B, students choose one of two writing prompts that stem from this Essential Question. Students communicate their personal interpretation and insights in an extended written response.  Self-Reflection - Questions allow students to reflect on their experience with the assessment. This component is not marked, but highly encouraged.	Information: https://curriculum, gov.bc.ca/provinci al/grade-12-literac y-assessment  Practice Assessment: https://bced.vret ta.com/#/en/bc ed-landing/grad /sample/literacy 12		

## IMPORTANT INFORMATION FOR STUDENTS & FAMILIES:

- Be in attendance on assessment day come at least fifteen minutes prior to the start of the assessment
- You can practice at home as many times as you wish visit the site for examples
- Notify your teacher and Welcome Center office staff three weeks prior to the assessment date if you wish to rewrite during one of the offered sessions